

DRAFT MINUTES

Alwington Parish Council – Minutes of a meeting of the Parish Council held on Tuesday 10th, July 2018 at the Alwington Village Hall commencing at 7.30pm.

Present: Cllrs Ian Harper, Brian Adams, Christine Moore, Chris Payne, and Neil Rothney

In attendance: Cllr Tony Inch Devon County Council (DCC), Mr Malcolm Harris, Parish Clerk, and 2 members of the public.

Prior to the commencement of the meeting it was agreed that Cllr Ian Harper would take the chair in the absence of Cllr Gordon Lester (all in favour)

Min66:18/19

Apologies: Apologies were recorded on behalf of Cllr Gordon Lester, and Cllr Alison Boyle – Torrridge District Council.

Min67:18/19

Declarations of Interests

Members were reminded that all interests must be declared prior to the item being discuss

Min68:18/19

To confirm and sign the minutes of the Parish Council Meeting held on the 29th, May, 2018.

It was **resolved**, to confirm and sign the minutes as a true record

Proposed: Cllr Chris Payne, Seconded: Cllr Christine Moore

Matters arising from the minutes.

There were no matters arising

Min69:18/19

Correspondence and Communication

a) Correspondence was received in respect of the following matters:

- DCC Survey Ways to improve the Library Service – circulated to Councillors. No further action.
- TDC Water Sports Survey – circulated to Councillors. No further action.
- Barnstaple Town Council - Update North Devon Records Office – circulated to Councillors. Noted.
- TDC Area Advisory Group Meeting date – circulated to the Chairman
- Devon & Cornwall Police – consultation merger with Dorset. The Parish Clerk to respond based on the ongoing concerns in the reduction of resources for Rural Policing.
- TDC Local Plan Consultation – circulated to Councillors. No further action.

b) Website

The Parish Clerk reported that a recent meeting of the Working Group had taken place, and good progress has been made on the construction of the website, and content is now being uploaded. Training is underway for all users of the site.

The site will go live in mid-September 2018. The next Working Group Meeting will take place on 26th July at 7.00pm.

c) County and District Council Ward Members Report

Cllr Tony inch (DCC) reported on the following:

An increase in Highway gangs from 15 to 38 to respond to the reported 16,000 potholes on Devon's roads. The Highways Call Centre number 0345 1551015

DCC committed to plastic free by 2020.

Proposed improvements to the rolling stock on the Barnstaple to Exeter rail link, and earlier and later and earlier trains will be added to the timetable

A reminder that funding is available via the Locality Budget and Invest in Devon Fund.

d) Community Safety

No report for this meeting.

PUBLIC SESSION

Noted that training to be organised to give the Village Hall representative access to the new website.

Min70:18/19

Financial Matters:

a) To receive an update on the current financial position:

The Parish Clerk reported that the current balance held the Parish Treasures account at the 30th June 2018 is £8,694.65.

b) To receive any accounts to pay

Parish Clerk expenses - £40.81 – Cheque number 000280
Parish Clerk Salary April-June 2018 – cheque number 000281

It was **resolved** to approve payments.

Proposed: Cllr Chris Payne. Seconded: Cllr Brian Adams.

c) To note any income received

No income received.

d) Any other financial issues.

The Parish Clerk circulated the Internal Audit Report, and confirmed that all requested Actions will be undertaken.

It was **resolved** to appoint Julie Spooks as the Parish Councils Internal Auditor for 2018/19.
Proposed: Cllr Ian Harper. Seconded: Cllr Brian Adams

Min71:18/19

Planning Matters:

a) New applications:

Ref: 1/0600/2018/FUL – Extensions and Alterations to Wayside Cottage, Fairy Cross – no comments/observations.

b) Planning decisions:

Ref: 1/0387/2018/FUL – Variation of condition 2 of application 1/1059/2015/FUL Wayside Cottage, Fairy Cross. Application granted permission.

c) Other planning issues:

Ref: 1/0318/2018/FUL - This application has been “called in” further consideration of the application will be discussed at TDC Planning Meeting in August.

Min72:18/19

Maintenance & Highways

Cllr Chris Payne provided an update on the work completed, and the outstanding works. He confirmed that he had requested timetable from DCC for the completion of the outstanding works but had received no response.

It was agreed that Cllr Chris Payne and Cllr Tony Inch would set a date for the tour of the Parish to gain an appreciation of the state of some of the local roads, and then agree a programme of works for the Parish.

Discussion took place on the litter on verges and lay byes. **Action Point:** Cllr Chris Payne to contact Julie Pepworth DCC to discuss option of using Community Service resources to clear litter.

Cllr Chris Payne reported that he had met with Jeremy Harris of Harris Gardening Services and outlined the programme of works for the Parish. He confirmed that the charge of £120 per day

would apply, with a mileage payment of 25p. The Parish Clerk confirmed that public liability insurance was in place.

It was **resolved** to appoint Harris Gardening Services to undertake the programme of maintenance in the Parish.

Proposed: Cllr Brian Adams, Seconded: Cllr Ian Harper

Cllr Christine Moore informed the meeting that she had received a complaint from a parishioner that the potholes and loose manhole covers on the A39 had not been repaired. Cllr Chris Payne confirmed that the issue had been reported to DCC on numerous occasions.

Min73:18/19

Alwington Parish Plan & other issues for action in 2018/19

a) Agree new terms and conditions for the Parish Clerk

The Internal auditor recommended that the new terms and conditions be approved.

It was **resolved** to accept the new terms and conditions.

Proposed: Cllr Chris Payne. Seconded: Cllr Brian Adams

b) Broadband

Cllr Ian Harper reported that he has still not received a response from Airband on the proposed roll out of improvement works. **Action Point:** Cllr Tony Inch agreed to raise this issue with DCC, and report back.

Other agenda items at the discretion of the Chairman

Cllr Ian Harper proposed that a letter of thanks be forwarded to the Portledge Estate to acknowledge the work around the bus stop in Fairy Cross. **Action Point:** The Parish Clerk to forward a letter of thanks for the work.

There being no further business the meeting closed at 9.00pm.

The next meeting of the Parish Council will take place at the Alwington Village Hall on Tuesday 11th September 2018, commencing at 7.30pm