

# Alwington Parish Council

## Draft Minutes of a meeting of the Parish Council held on Tuesday 19th November, 2019 at the Alwington Village Hall

**Present:** Cllrs Gordon Lester(Chair) Sarah Bourke, Brian Adams, Christine Moore, and Neil Rothney.

**In attendance:** Mr Malcolm Harris, Parish Clerk, and 3 members of the public.

**Min. 28:19/20**

**1) Apologies:** Apologies were recorded on behalf of Cllr Chris Payne.

**Min. 29:19/20**

**2) Declarations of Interests**

2a) No declarations received in respect of personal interests

2b) No declarations received in respect of prejudicial interests

**Min.30:19/20**

**3) To confirm and sign the minutes of the Parish Council Meeting held on the 10th September, 2019**

It was **resolved**, to confirm and sign the minutes as a true record. (all in favour)

**3a) Matters arising from the minutes of 10<sup>th</sup> September, 2019.**

There were no matters arising.

**Min: 31: 19/20 Proposed addition to Standing Orders – Public Participation in meetings.**

The Clerk had previously circulated a proposal for an addition to Standing Orders relating to participation of the public at Parish Council meetings

It was **resolved** to adopt the new Standing Order relating to public participation in Parish Council meetings,

It was proposed by Cllr Brian Adams and seconded by Cllr Sarah Bourke to accept the addition to the Parish Councils Standing Orders.

## Min.32:19/20 Correspondence and Communication

### 4) Correspondence and Communication

#### a) Correspondence was received in respect of the following matters:

- DCC – Details of Highways & Parish/Town Council Events 3<sup>rd</sup> – 15<sup>th</sup> October.
- TDC – Area Advisory Meeting – Bideford, Northam & Rural Parishes – Monday 25<sup>th</sup> November – Bideford Town hall 7.00pm – Cllr Gordon Lester to attend,
- TDC – Public Consultation – SDP Planning Documents – noted.
- Lynton Town Council – Help save Fire & Rescue local stations – noted. Response already forwarded to support the local community stations.

#### b) Website

Cllr Gordon Lester confirmed he would be arranging a meeting with David Butterworth to review the design and structure of the website. He also confirmed that he would be developing a website policy to cover all aspects relating to the management of the site.

#### c) County and District Council Ward Members Report

Cllr Tony Inch – Devon County Council reported the following:

- A new Highways Officer, Kieran Stanbury, has been appointed to cover the area of Bideford South, Hartland, and Holsworthy. His email address is: [Kieran.stanbury@devon.gov.uk](mailto:Kieran.stanbury@devon.gov.uk). It was suggested that an invite be extended to Kieran to attend a future Parish Meeting.
- A top up of salt for the bins is now available. Cllr Brian Adams confirmed that no top ups were required.
- Concerns that Ash dieback disease is spreading throughout Devon. There is advice and support available to land owners from [devonashdieback.org.uk](http://devonashdieback.org.uk).
- The leader of DCC will be attending the Advisory Group Meeting on the 25<sup>th</sup> November to outline the budget issues facing DCC in 2020/21. Cllr Gordon Lester confirmed that he will be raising an issue at the meeting relating to the work of the Lengths man.

Cllr Phil Pennington – TDC- had circulated a report to all Councillors prior to the meeting. The key points are as follows:

- Holsworthy Ari – Business Centre – dispute between the leaseholders( Kivells) and landowners (TDC) continues, further updates to follow.
- Refuse and recycling rates continue to raise across the District. Cllr Christine Moore raised an issue over the sorting of recycling waste into the correct containers. Cllr Phil Pennington confirmed that a number of letters had been sent to residents that were wrongly mixing recycling materials.
- Climate – TDC have adopted a target to become carbon neutral by 2030.

- Election 12<sup>th</sup> December – reminder that the last day for postal vote requests is the 26<sup>th</sup> November. Request can be made online or by ringing the Election Office on 01237 428700.
- Dog Bins – Cllr Brian Adams raised an issue relating to the current location of dog bins and/or requesting an additional dog bin. **Action Point:** The Clerk to email Cllr Phil Pennington to request information on how the Parish would be able to acquire an additional dog bin

**d) Community Safety** – Cllr Sarah Bourke reported that the Community Safety Sergeant had no incidents to report,

## PUBLIC SESSION

At the discretion of the Chair, any members of the public may raise issues for consideration by the Parish Council.

The following issues were raised:

**1. VE Day event – Friday 8<sup>th</sup> May, 2020**

It was confirmed that the above event will go ahead in May 2020. It was suggested that the Parish Council may wish to provide a grant for the event. This request to be considered at the next meeting

**2. Broadband**

Issues continue locally with the supply of broadband. Cllr Gordon Lester confirmed that individuals need to contact Airband with their individual issues. The Parish Council has no influence with the service provider.

**3. Website.**

A number of issues related to the Parish Council website were raised. Cllr Gordon Lester confirmed that a meeting will take place on the 26<sup>th</sup> November to review the site, and that a new policy will be developed for consideration at the next Parish Meeting

**Min.33:19/20**

**5) Financial Matters:**

**a) To receive an update on the current financial position:**

The Parish Clerk reported that the balance in the Treasurers Account at the 30th September is £9,337.

**b) To receive any accounts to pay:**

Parish Clerk quarterly salary and expenses – £550.76 – Cheque no 000309.

It was **resolved** to approve the above payment (all in favour)

**c) To note any income received:**

The second instalment of the precept - £2,540

**d) Any other financial issues.**

Cllr Gordon Lester requested that the Clerk confirm that the grant of £150 made to the Parochial Church Council was allocated to spend on the maintenance of the War Graves.

**Min. 34:19/20**

**Planning Matters:**

**a) New application:**

Ref: 1/0045/2019/FUL – Replacement dwelling including demolition of existing dwelling and associated works – Cockington Cottage, Abbotsham. A visit was undertaken to the site, the Parish Council has no concerns with the application.

Re: 1/1010/2019/REM – Application for reserved matters( access, appearance, landscape, layout and scale) pursuant to permission 1/1175/2016/OUT – Land adjacent to Grenacleave, Fairy Cross.

**Action Point:** The Clerk to define reserve matters and inform all Councillors prior to comments on the application

**b) Planning decisions:**

Ref: 1/0746/2019/FUL = Proposed extension to existing cover feed building – Yeo Farm, Yeo Vale. Application granted permission

**c) Other planning issues:**

No other matters were discussed.

**Min.35:19/20**

**Maintenance & Highways**

Cllr Christine Moore informed the meeting that there still an issue with the manhole cover on the A39 opposite to Portledge. Cllr Tony Inch advised that the Clerk e-mail the new Highways Officer.

There were general concerns about the incidents of flooding around the Parish, and the need to unblock drains and clear culverts. This matter will be raised at the Advisory Group Meeting.

**Min. 36:19/20 Alwington Parish Plan & other issues for action in 2018/19**

**Parish Plan Review – Working Group**

It was agreed that Cllrs Sarah Bourke, Gordon Lester, Christine Moore, and Neil Rothney be appointed to sit on the Working Group, with Cllr Brian Adams advising the Group on local landowners' issues.

It was agreed to produce a report by September 2020. A stakeholder's consultation event will take place at the Annual parish Meeting on the 12<sup>th</sup> May, 2020. Cllr Gordon Lester agreed to draft Terms of Reference for the Working Group.

There being no further business the meeting closed at 8.40pm.

**Future Meetings: Tuesday 14<sup>th</sup> January, 2020, Tuesday 10<sup>th</sup> March , 2020.**